

Lakehead University

EngiQueers Constitution

First draft

Last Revised: August 2019

Preamble:

The Constitution serves as a guideline for the LUEQ. Where appropriate rules or guidelines are not specified, the Constitution will be amended to help conduct the appropriate solution for the given situation. Rules, actions, or guidelines may be added or improved during executive meetings.

1. Name

1.1 The name of this club shall be Lakehead University EngiQueers (LUEQ, Lakehead EngiQueers). Here after in this document, the group shall be referred to as LUEQ.

2. Mission

2.1 The club's goals are to:

- provide safer and more inclusive spaces and events for engineering students who are members of the LGBTQ2S+ community, here after referred to as queer people, and their allies, through discussion groups, events, and a visible presence in engineering student life,
- Creating a space for socialization between queer engineering students and their allies,
- raise awareness for and advocate for the issues faced by queer engineering students at Lakehead University and queer people in the engineering industry to the school administration and general population
- create a presence for queer engineering students on campus and serve as a resource for queer people
- heighten the awareness of, and actively promote queer issues. Moreover, preventing prejudicial action against members and allies as best as possible within the means of LUEQ and assist or refer students to resources for issues related to queer identity,
- create a connection between LUEQ and local engineering firms and professionals for the purpose of professional development and creating a more welcoming industry.

3. Membership

3.1 Any undergraduate student in engineering, or any STEM related major, is eligible to join the LUEQ.

3.2 Students may become members of LUEQ for the purpose of assisting LUEQ with its operations and with creating an official count of how many people are part of the group.

3.3 A student is considered a member once registered with the LUSU club online, and shall be considered a member for the full academic year.

3.4 Once a student is considered a member, they may attend all LUEQ events, services, and meetings for that academic year.

4. Fees

4.1 There shall be no membership fees to join LUEQ for academic or non-academic school year terms.

4.2 Fees may be levied for certain events or items provided by LUEQ for the purpose of covering

5. Executive Team

5.1 The Executive shall consist of the following:

- President
- Vice President Events
- Vice President Communications
- Vice President Finance

5.2 The engineering executive will hold an open election each year to fill or add positions. All members of the LUEQ can apply to run for one of these positions and all LUEQ members may vote for one candidate for each position.

5.3 Members of the executive will hold at a minimum, regular monthly meetings to discuss and plan events and activities. Meetings will be open to all LUEQ members for their viewing.

6. Requirements and Duties of the Executive Team

6.1 The President shall:

- Ensure the society adheres to the Constitution and to all other applicable statutes and policies at Lakehead University, including but not limited to Lakehead University and ESS policies and statutes.
- Shall have relations with the Lakehead Office of Human Rights and Equity and attend their meetings.
- Schedule and chair meetings and direct the Vice Presidents with their duties.
- Serve as a direct contact with members of the university administration, ESS and Pride Central, Engiqueers Canada, and other groups as necessary.
- Be the sole signing officer for the society.

6.2 The Vice President Events shall:

- Take meeting minutes, document events, and record relevant information.
- Coordinate and execute events.
- Keep a budget for all activities to be given to the Vice President Finance for tracking purposes.
- Ensure that events are open and accessible to all members of the LU community.

6.3 The Vice President Communication shall:

- Develop and maintain all social media of LUEQ.
- Create posters and other advertising materials for LUEQ Events and Services.
- Participate in community outreach to encourage involvement with LUEQ. This will include reaching out to engineering firms and professionals to form lasting partnerships, or as a means of sponsorship.

6.4 The Vice President Finance shall:

- Create a budget of expected revenue and expenses for the year to be used as a financial guide for LUEQ.
- Purchase and track any merchandise LUEQ wishes to sell, trade, or give away to promote the club.
- Create, at a minimum, quarterly financial reports of the club's spending and revenue made.
- Ensure all EngiQueers Canada membership fees and other fees are paid in a timely manner.

7. Use of LUEQ Resources

7.1 Resources and spaces shall be provided to the general Lakehead University student population, with priority to LUEQ members.

7.2 Members or individuals that abuse resources and spaces provided by LUEQ, may be denied participation in future events and future use of resources and spaces. Executives will make this decision through a process of voting during the earliest possible meeting.

7.3 An appeal from the convicted party can be made to the Board of Directors (BoD), to then be appealed or denied by said BoD.

8. Constitution

8.1 The LUEQ and its executive shall abide by the Constitution and Policies of the Lakehead.

8.2 University Student Union (LUSU) in all areas, unless different from previously stated in principle, wording or interest. The LUEQ Constitution and Policies shall always precede the LUSU Constitution and Policies.

8.3 The LUEQ Constitution shall be reviewed and re-ratified on an annual basis by the LUEQ Executive team over the summer. This shall serve as a transition from the old executive to the new one as well.

8.4 The Constitution shall be ratified by majority consensus vote of the BoD, or by majority vote of the LUEQ members at a meeting held by the Executive team.

8.5 The LUEQ Constitution shall work in conjunction with any other rules and policy implemented by the Executive Team throughout their term. Any decisions and rules not outlined in the LUEQ Constitution shall be at the discretion of the Executive team to make. Any member who does not agree with the decision made may appeal the BoD for a second opinion.