

Constitution and By-Laws of Visual Arts Network (“VAN”)

Article I

1. The name of the Club shall be Visual Arts Network (hereinafter “Club” or “VAN”).
2. The Club shall conduct its operations under the constitution and by-laws of the Lakehead University Student Union (LUSU).
3. The purpose of the Club shall be the following, and all activities of the Club shall be conducted in the furtherance of this purpose:

The Visual Arts Network's purpose is to bring together visual art students and community members to manifest an atmosphere of creative energy and intellectual growth.

By-Law I — Membership

1. Members consist of Lakehead University students.
2. All Club members shall have the right to bring forward motions and cast a vote at the Club's General Meetings.
3. The attendees of the club consist of Lakehead University students and guests.

By-Law II — Meetings of the Members

1. The Club shall hold a General Meeting at least twice per academic semester between the months of September and April, inclusively.
2. The date, time, and location of the General Meeting shall be set by the President in consultation with the other Officers and announced to the Club members at least two (2) weeks before the meeting is to take place.
3. At the General Meeting, at least ten (10) Club members or ten percent (10%) of Club members, whichever is more, must be present in order for the meeting to be able to proceed. If this minimum is not achieved (“quorum”), no vote taken will be considered valid. The Officers shall call a new General Meeting for the purposes of electing their replacements as soon as possible if quorum is not met.

- a. If, after a second attempt at calling a General Meeting, the meeting is not able to achieve quorum, the Officers shall appoint their replacements for the next term.
4. The General Meetings shall be chaired by the President.
5. During the Elections, the Club members shall appoint the Officers of the Club, who shall begin their terms after said elections.
6. The Club members may consider and vote upon any other item during the General Meeting. Any motion decided in this way is valid and binding upon the Club and the Officers.
7. At any time, a petition of ten percent (10%) of Club members, or ten (10) Club members, whichever is more, can call a Special General Meeting, during which the Club members may make any decision affecting the operation of the Club, including replacing any or all of the existing Officers or amending this Constitution. The petition must be served to the Officers at least five (5) days in advance of when the Special General Meeting is to take place, and must include the exact date, time, and location of the meeting. The Officers must then contact all of the Club members and notify them of the Special General Meeting at least four (4) days in advance of the scheduled meeting date.

By-Law III — Club Officers

1. **President.** The President is the chief executive of the Club and in that capacity is able to make decisions affecting the Club and its operations. So long as those decisions are made in furtherance of the Club's purpose and do not violate this Constitution or the LUSU Governing Documents, they shall be considered valid and enforceable. Regardless of that, the President cannot make any decisions that are reserved for the Club members (such as amending this Constitution or electing Officers), nor may the President make decisions about items that are reserved for other Officers in this Constitution, unless the President has made good efforts to get in touch with those Officer(s) and has been unable to.
2. **Vice President.** Shares the responsibilities of the President, including but not limited to what is listed above.
3. **Treasurer.** The Treasurer is the Officer in charge of the Club's finances, and in that capacity, along with the President, is allowed to deposit and withdraw funds from the Club's accounts. The Treasurer shall prepare a report to the Club's members about the state of the Club's finances at for presentation at the General Meeting.

4. **Secretary.** The Secretary is the Officer in charge of keeping the minutes of the Club's meetings, including the General Meeting. The Secretary must record the result of all votes taken and pass them on to his/her successor and must make them available to LUSU on demand by any LUSU Executive.
5. **Social Media Representative.** Responsible for creating and upholding various social media outlets. All officers are responsible for assisting the social media representative to promote the club and its activities.

All Club Officers must be currently registered visual arts students at Lakehead University.

Unless otherwise allowed for within this document, the Officers shall be elected at the Club's General Meeting by the Club's members and they shall hold office from the end of their predecessors' terms until April 30 or until their successors are elected.

Any Officer is allowed to resign their position within the Club. The resigning Officer must notify LUSU and the remaining Officers of their decision before the resignation becomes valid. Resigning does not absolve the Officer of their responsibilities to LUSU or their Club members if there remain unpaid debts of the Club.

By-Law IV — Amendments

1. This document may be amended by the Club's members at any General Meeting that has met quorum (this includes any Special General Meeting). A motion to amend this document must be passed by two-thirds (2/3) of members present.
2. Any amendments take effect immediately after the General Meeting is over.

By-Law V — Club Election Procedures

1. Unless otherwise allowed for in this document, Club Officers shall be elected by the members when ballots have been filled out and collected.
2. Members who are interested in becoming an Officer shall declare their candidacy at the first General Meeting. The vote shall be counted by collection of ballots, in which case the ballots shall be collected and recorded by the Secretary and another Club member who will verify the votes fairness.

Operational Policy I — Statement of Accountability

1. All Club Officers shall abide by this document as well as the LUSU Governing Documents and the Lakehead University Student Code of Conduct. Officers shall make a good-faith effort to ensure that all their decisions are made in furtherance of the Club's purpose and in the best interest of the Club's members to stimulate their creative minds.
2. All Club Officers shall be responsible for all of their collective acts and deeds as well as the conduct of the Club members.
3. All Club Officers shall honour all agreements made within the club at a General Meeting, with respect to the members.

Operational Policy II — Membership Dues

1. As a condition of Club membership, all prospective members shall make payment to the Club of the following:

There shall be no dues charged to any member, because we are free spirited, eccentric student artists looking to explore creative outlets in the city of Thunder Bay and beyond through networking and collaborations with the community.